Northern
Lighthouse
Board

Integrated Business Management System Policy

The Northern Lighthouse Board (NLB) is committed to promotion of safety, wellbeing and the prevention of accidents, injury and ill health via the development of an instinctive culture where all workers adopt a leadership role, ensuring that they, their fellow colleagues, others and the environment will not be harmed by their activities and that lessons are effectively learned and shared as part of routine operations.

This is achieved by the participation of all workers within the framework of our Business Management System (BMS), enabling and empowering staff at all levels, to apply effective 'risk based thinking' in relation to the elimination of hazards, reduction of risks and the identification of opportunities. In this regard, NLB are committed to the continuous improvement of the management system, the protection of the environment and prevention of pollution.

People are NLB's most valuable asset, therefore excellent Quality, Health, Safety and Environmental Standards will not only create optimal conditions for individual team members to work and thrive, but will also allow the organisation to excel in its overall performance. To this end, NLB have adopted an integrated approach to managing their environmental impacts and addressing the climate emergency alongside contributing to the sustainable development of their business activities by also taking account of societal impacts, in addition to economic performance.

Central to NLB's mission is the provision of the highest quality information and communications technology. This underpins the ongoing effectiveness of operational service delivery, optimises process control and ensures ongoing and compliant information security arrangements, providing NLB with the robust management controls required to ensure the effective provision of safety critical services.

NLB's delivery model is fundamentally focused around the application of effective corporate governance. This is achieved by way of a golden thread which sets the strategic direction of the organisation based on a fully informed view and understanding of the needs and expectations of key stakeholders and interested parties. Strategic direction is set via NLB's Corporate Planning Process which in turn drives departmental plans, linking to individual performance objectives via NLB's Performance Management System. This mechanism empowers all workers to fully participate in consistently improving service delivery and performance via a Plan: Do: Check: Act approach to service delivery, which is embedded within the fabric of the BMS.

The Chief Executive has overall responsibility for policy formulation, development and implementation within the context of NLB's strategic direction and associated Corporate Planning Process. Additionally, the Board of Commissioners and Directors are also responsible for promoting and implementing this policy and will lead by example. All line managers have responsibility for implementation of, and working in line with NLB's BMS controls. An appropriate level of dedicated Subject Matter Experts are also retained to provide independent and authoritative advice to management as appropriate.

NLB will ensure that all workers are informed about this policy and the arrangements for carrying it out. NLB will also consult with workers on the implementation of the policy, their own individual responsibilities and provide appropriate training, resources and support so that these responsibilities can be effectively fulfilled. NLB will liaise and co-operate with all appropriate authorities and comply with all relevant legislation in seeking to continually improve upon minimum legal requirements.

NLB will align its BMS processes with ISO 45001:2018, ISO 9001:2015 ISO 14001:2015, ISO 27001 2013 and the International Safety Management Code for the Safe Operation of Ships. NLB will regularly measure its performance within the context of the BMS to ensure that all requirements of are being met. This Integrated Business Management Policy will be reviewed regularly to ensure it remains relevant, effective and meaningful and will be made available to all workers and the Board of Commissioners via the NLB's Intranet and website.

Chief Executive Signature _____

Date _____
5 July 2020

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