



Integrated Business Management System Policy

The **Northern Lighthouse Board (NLB)** is committed to promotion of safety and wellbeing, thus preventing accidents within the context of an instinctive operational culture where each one of us takes ownership for our actions to ensure that we, our fellow colleagues, others and the environment will not be harmed and that lessons are learned and shared.

This is achieved by the participation of all employees within the framework of our Business Management System (BMS), enabling staff at all levels to apply 'risk based thinking' to the identification of potential issues and promotion of continuous improvement within all aspects of NLB's operations.

People are NLB's most valuable assets, therefore excellent Quality, Health, Safety and Environmental Standards will not only create the optimal conditions within which individual team members can work and thrive, but will also allow the organisation to excel in its overall performance. NLB have adopted an integrated approach to addressing environmental impacts and contributing to sustainable development by controlling and influencing the way products and services are planned, designed and delivered by adopting a the concept of 'life cycle thinking' thus better understanding and preventing negative environmental impacts from being unintentionally incurred further down stream.

Central to this goal is the provision of the highest quality information and communications technology which: underpins the ongoing effectiveness of operational service delivery, optimises process control and ensures ongoing and effective information security. This provides NLB with the robust management controls required to support the day to day provision of NLB's safety critical services.


NLB's delivery model is focused around the needs and expectations of all interested parties with whom we regularly engage and consider within the scope of our routine service delivery. This is achieved via a leadership approach which empowers all employees to participate in improving the organisation through the effective application of the Plan: Do: Check: Act cycle.

The **Chief Executive** has overall responsibility for policy formulation, development and implementation within the context of NLB's strategic direction and associated Corporate Planning Process. Additionally, the **Board of Commissioners and Directors** are also responsible for promoting and implementing the policy and will lead by example. All **line managers** have responsibility for implementing this policy and working in line with our **BMS** controls. An appropriate number of dedicated **Subject Matter Experts** will be retained to provide independent and authoritative advice to line management.

NLB will ensure that all employees are informed of this policy and the arrangements for carrying it out. NLB will also consult with employees on the implementation of the policy and their own individual responsibilities and provide appropriate training, resources and support in order that these responsibilities can be fulfilled. NLB will liaise and co-operate with all appropriate authorities, and comply with all relevant legislation in seeking to continually improve upon minimum legal requirements.

NLB will align its BMS processes with OHSAS 18001:2007, ISO 9001:2015 ISO 14001:2015, ISO 27001 2013 and the International Management Code for the Safe Operation of Ships and for Pollution Prevention. NLB will regularly measure its performance within the context of the BMS to ensure that all requirements of are being met. This Integrated Business Management Policy will be reviewed regularly to ensure it remains relevant and effective and will be made available to all employees and the Board of Commissioners via the NLB's Intranet and website.

Chief Executive Signature



Date

6 June 2018.



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