

NORTHERN LIGHTHOUSE BOARD

GOVERNANCE BOARD

MINUTES – 25 August 2022

PRESENT:	Alastair Beveridge	Chair
	Elaine Wilkinson	Vice-Chair
	Hugh Shaw	Commissioner
	Brian Archibald	Commissioner
	Ruth Charteris	Commissioner
	Nigel Ross	Commissioner
	Rob Woodward	Commissioner
	Dick Welsh	Commissioner
	Bill Lobban	Commissioner
	Marysia Lewis	Commissioner
	Craig Turnbull	Commissioner
	Maurice Corry	Commissioner
	Aisha Anwar	Commissioner
	Mike Bullock	Chief Executive
	Phil Day	Director of Operations
	Mairi Rae	Director of Business Services

IN ATTENDANCE:	Jim McBrier	Risk and Improvement Manager
	Karen Charleson	Senior Executive Assistant (minutes)

1. WELCOME, APOLOGIES AND INTRODUCTION

Apologies for absence were received from Commissioners Bain, Aldridge and Cameron.

General introductions were provided for the benefit of new Commissioners.

2. DECLARATIONS OF INTERESTS

There was no declaration of interests raised for noting.

3. MINUTES OF THE PREVIOUS MEETING

The minutes of the Governance Board held on 12 May 2022 were approved and can be published on the website.

Action: Senior Executive Assistant

4. MATTERS ARISING

The Commissioners noted the status report on matters arising from the previous meeting.

Guide to Governance Review – An in-depth review of the document is currently being undertaken. A draft will be submitted to the meeting in November 2022 for approval/comments.

Action: Commissioner Wilkinson

It was noted that the existing Guide to Governance is still sufficient to allow the Governance Board to operate.

Dashboard – Commissioners confirmed that they were content with the current format of the Dashboard.

HEUT – Further discussions were held by the HSE Manager with the individuals who raised the question on training using an escape breathing system. The individuals understood NLB's reasoning and were content with the response.

Corporate Calendar 2022 – Calendar amended to reflect that all attendees are now members of the respective Committees.

5. ORGANISATIONAL PERFORMANCE

Overview

The Chief Executive, who is also the Accounting Officer, gave an overview of the main issues since the last meeting. The overview covered:

- Health and Safety
- Direct impact of COVID
- Climate Emergency/Greening Government Commitments
- Maintenance
- Capital and Revenue Projects
- Other Major Projects
- Development of the Capital Plan
- Pay
- Audits
- Cost of Living Pressures

It was acknowledged that thanks to a dedicated, happy and motivated workforce, good processes including governance, robust risk management, and rigorous adherence to the continuous improvement philosophy, NLB are as well prepared as it can be for the uncertainty ahead.

The Chair requested that a note be added to future Agendas that a verbal overview will be provided by the Chief Executive at Agenda Item 5.

Action: Senior Executive Assistant

KPI Dashboard

The Commissioners noted the KPI Dashboard included in the meeting pack and discussed each area individually:

Operational Delivery – Commissioner Archibald wished to recognise the effort of staff to reduce the overdue maintenance in the face of significant challenges. In time this will be reflected in the availability figures for Cat 1 AtoNs.

Procurement - Commissioner Wilkinson thanked the Procurement Team for their hard work managing to get the flow of work through given the challenges and pressures.

6. HQ REFURBISHMENT PROJECT UPDATE

The Chief Executive gave a presentation on the 84 George Street, Office Refurbishment Project. The presentation covered:

- Overview
- Project Timeline
- Project Proposals
- Finance
- Procurement
- Governance
- Risks

A tender will be issued shortly with a view to awarding the contract in November. Work will commence towards the end of 2022 and is scheduled to complete around July 2023. During that period the office will be restricted to use in the Stevenson Rooms. The rest of the building will be handed over to the contractor, this is for site safety but will also reduce costs.

To allow the phasing of this project to be brought together, it was noted that the capital plan has been realigned and will be presented in the Corporate Plan 2023-2028.

Commissioner Woodward asked what advice had been provided on penalty clauses for late delivery or incentives for contractors for early completion. Commissioner Turnbull advised that penalty clauses are, as a matter of generality, unenforceable. The standard forms that are proposed generally have liquidated and ascertained damages provisions and advice would have to be taken from the consultant around this. Commissioner Turnbull added that on a contract of this estimated value it is unlikely to be able to incentivise early completion in such a way the contractor would be interested.

Commissioner Archibald asked what contingency was being built into the cost and were NLB certain it was going to be enough particularly due to the rising cost of materials, etc. The Chief Executive advised that it was unfortunate timing that the Corporate Plan had to be put together before the final price has been received. However, on the understanding and advice received it is felt that the overall budget will be sufficient.

Commissioner Wilkinson stated her support for the project which is being driven by the safety and welfare of staff, and welcomed the assurance given by the Chief Executive about limiting the ambition. However, it was requested that an understanding of the overall total cost of the investment in 84 George Street once the project has finished would be useful. The Chief Executive undertook to provide this detail, however it would require to be taken in a wide lens context of underinvestment over several decades and noting that the cost of moving to another facility would be huge.

Action: Chief Executive

7. HEALTH, SAFETY AND ENVIRONMENT PERFORMANCE

The HS&E Committee is attended by representatives from across the organisation and continues to be an open and transparent forum. The Agenda follows Health & Safety Executive Guidance.

Health & Safety Assurance

NLB's HS&E Committee met on 4 August 2022. The Agenda included the key headings identified for discussion at organisational Health and Safety meetings with a broad range of issues covered which included: Statistical Performance and Review of Incidents, review of Inspections and Audits, New Legislation, contact with Enforcing Authorities, Workforce Concerns, Management Concerns, Introduction of New Equipment, Changes to Procedures, Occupational Health and Training.

The Committee confirmed that:

- Assurance was received in relation to all key issues
- Transparent reporting of incidents and near misses is taking place
- Necessary steps are being taken to identify and share lessons in order to prevent further incidents
- Legislation is being tracked and compliance reviewed
- Dialogue is being maintained with external authorities
- Introduction of new equipment is being addressed
- There is positive and open dialogue between Management and the Workforce on the full range of H&S issues.

The Committee wished to draw the Governance Board's attention to the following issues:

- During the period an incident occurred at Barra Head where a contractor sustained a hand injury which required the casualty to be evacuated by Lifeboat. NLB staff on site at the time took all the correct actions to manage the situation. A Lesson Learnt update is to be issued to staff.
- The actions previously identified to support welding activity have been progressed. Procedures have been drafted and are out for comments and the necessary Respiratory Protective Equipment (RPE) has been purchased for the ships.
- NLB has been working with NatureScot on the introduction of measures to address Avian Flu. Disinfectant specified by NatureScot has been acquired and distributed to relevant teams along with instructions on additional control measures. NLB staff are fully onboard with meeting the requirement.
- Staff who had raised the question of the use of breathing equipment during HUET training have been contacted by the HS&E Manager and agreed that no further action is required.
- The Driver Risk Profiling database is now in operation. Aside from some initial technical problems it has been well received by staff who have completed the training.
- A review of Staff Training Matrices has been undertaken by the HR, Delivery & Planning, Renewals, Assets and HS&E Departments along with Director of Operations. The aim was to prioritise essential training and the outcome is matrices more focused on essential safety training. This will help towards reducing the training backlog caused by lockdown.
- Commissioner Wilkinson identified recent heavy lifting operations at Dubh Artach as a really good example of positive workforce engagement on safety issues. The interaction clearly demonstrates NLB is an organisation that has a healthy safety culture where people feel empowered to raise concerns, know that they will be listened to and satisfied before any work commences.

Hand-Arm Vibration (HAVI) Monitoring

Commissioner Archibald noted that a HAVI system had been acquired to assist with calculating exposures to hand-arm-vibration and is being trialed on NLV POLE STAR. He asked whether this was an update/refresh or is the equipment on the vessel generally not been assessed for hand-arm vibration. The Director of Operations advised that hand-arm vibration precautions are in place, but a couple of pieces of equipment had been purchased and brought into use without procedures being followed. This has resulted in the tightening up of the process which will now cover buoy washing operations.

Sustainability and Environment Assurance

The HS&E Committee Agenda included Statistical Performance, Review of the activity of the Environmental Workgroup, Operational Activities Impacting on Carbon Emissions/Environment; GGC Reporting; Biodiversity and Biosecurity.

The Committee confirmed that:

- Assurance was received in relation to all key issues

- Reporting mechanisms for GGC Targets agreed with DfT are in place and operating effectively
- Risks are being captured and managed
- There is commitment across NLB to tackle the Climate Emergency in terms of both mitigation and adaptation
- The importance of Biodiversity and Biosecurity is fully recognised by staff

The Committee wished to draw the Governance Board's attention to the following issues:

- A format for the Sustainability Report has been developed which clearly sets out the data
- Some reductions in GGC activity achieved to date have been influenced by the impact of COVID e.g curtailment of travel. At this early stage of data collection caution is required when interpreting results and predicting trajectories
- Following a suggestion raised by the Environmental Working Group, HQ staff organised and participated in a successful beach litter pick in June. A similar event is being planned for Oban.
- NLB is participating in a project run by NatureScot on the Management of Marine Protected areas and seeking opportunities to support the initiative
- NLB is actively seeking opportunities for grant funding to support greening initiatives and is investigating Phase Four of the Public Sector Decarbonisation Scheme.

Sustainability Report

Commissioner Wilkinson highlighted the superb piece of work done on the Sustainability Report.

Achievements

Commissioner Wilkinson emphasised that achievements to date against Greening Government Commitments (GGC) targets have been in COVID context and if things go the wrong way for a little while Commissioners should not be concerned. The positive culture of the organisation in respect of sustainability is highlighted at this meeting and all staff are empowered to contribute.

Department for Transport (DfT)

It was noted that the key role within the DfT has been gapped for some considerable time, this has left NLB with a lack of support and advice. Regardless, NLB remain committed to its goal.

The Director of Operations reflected that 85% of NLB's CO2 emissions comes from the vessels. The replacement of NLV POLE STAR will help reduce this and ultimately when it comes to replace NLV PHAROS, if there is a sustainable supply of fuel, the replacement vessel will be zero emissions.

8. NAVIGATION AND OPERATIONS PERFORMANCE

The Navigation and Operations (NavOps) Committee met on 3 August 2022 and key issues considered during the meeting included Navigation, Operations and Business Services reports; Recent marine incidents and assessment of AtoN adequacy; Engineering requirements for existing AtoNs and future options for forthcoming projects including the refurbishment of pillar rock lighthouses and HQ refurbishment; NLB lighthouse tender fleet status and helicopter operations; and Escalated risks and Risk Card Reviews; and ongoing COVID arrangements across NLB.

The Committee confirmed that:

- The Executive provided the necessary assurance that everything was continuing to be done to mitigate against the reduction of CAT 1 AtoN availability currently just below IALA recommendations and NLB's 'accepted' standard
- The Capital and Maintenance Programme remains under review and is subject to modification as operational priorities change

- The Risk Cards for Aids to Navigation Provision, Asset Loss or Damage, Information Technology and Operational, Technological Change and Obsolescence and Natural Events have been viewed by the committee and are updated on a regular basis

The Committee wished to draw the Governance Board's attention to the following issues:

- The Inspection/Audit of Local Aids to Navigation, Offshore Structures & Aquaculture Sites 2021/22 Annual Report was approved.
- Following the GRAD site measurement of the 'reduced' nominal range from the Isle of May Lighthouse, and the implementation of a Notice to Mariners, the Committee has discussed the matter, considered the evaluation/analysis data provided, and has concluded that the light should be altered to a 18nM range with official documentation being amended accordingly. Three other locations (Chicken Rock, Fair Isle North and Haskeir) have been identified as having the same light source. Prior to making a final decision on these lights a more informed report will be brought to the next meeting for further discussion.
- The Category 1 availability is currently at 99.77% and has stabilised. As works are currently taking place at Skerryvore and Dubh Artach, this 3-year rolling availability figure is expected to slowly improve but the impact of previous failures due to a combination of ageing infrastructure, winter weather, tidal limitations and helicopter availability will be seen in the statistics for the next 3 years.
- Design options for Hyskeir Lighthouse (due refurbishment 23/25) were considered and having considered navigational requirements, and the need to reduce emissions, the Committee concluded that the light be re-engineered to have a 18nM range.
- Due to essential works at HQ the timescale for some lighthouse capital projects may have to be reprioritised. The Executive will provide more detailed plans at the next Governance Board.
- The three-year extension to the current helicopter contract remains incomplete due to ongoing discussions with the contractor. The Executive are confident that an agreement will be made without impacting operational requirements. Tri-GLA work has also commenced on the replacement aviation contract.

UKHO Paper Charts

Commissioner Welsh highlighted that the UK Hydrographic Office (UKHO) will no longer be publishing paper charts. The Director of Operations advised that this announcement had come as a surprise to many people and will make a change to the NavOps Committee and the Navigation Team in terms of evaluating navigational risk. Vector charts are fundamentally different from paper chart representation. Software is being investigated for vector charts and the NavOps Committee will be given a presentation on the new software in due course.

Action: Director of Operations

Merchant Shipping Act (MSA) 1995

Commissioner Archibald asked for an update to be given to the Governance Board on any changes the NLB may be proposing to the MSA. The Chief Executive advised that NLB are pulling together a list and discussions are ongoing at Tri-GLA level for if/when the MSA is reviewed. A paper will be brought to the Governance Board as appropriate.

Action: Chief Executive

Cross Party Group – Dyslexia

Commissioner Corry advised that he had been involved with the Cross-Party Dyslexia Group in the Scottish Parliament last term and this is a feature that is heavily looked at by the MCA. Commissioner Corry asked what steps have been taken in the new system of charts to allow for people with dyslexia, many of which are in the Merchant Navy. The Director of Operations advised that this was not an area that NLB had any direct influence. The Standards are set through the International Hydrographic Office (IHO). The current Standard is S57 which is what all mariners see on the ECDIS charts. However IHO are developing a new Standard (S100)

which the GLAs as a group are involved in but are not big influencers. NLB undertook to advocate for dyslexia considerations in meetings with IHO and UKHO going forward.

Action: Director of Operations

Helicopter Contract

The Chair asked for an update on the helicopter contract. The Director of Business Services advised that the document has been agreed and is with the lawyers for signing. There is no potential impact on helicopter availability.

9. VESSEL REPLACEMENT PROJECT UPDATE

The Commissioners noted the highlight paper included within the meeting pack.

DfT Submission to Minister

It was noted that the submission to the Secretary of State for Transport has been acknowledged. The Secretary of State for Defence has also noted and accepted NLB's position. NLB continue to push potential suppliers for the maximum in terms of social value.

The Chief Executive (SRO) had also asked for written confirmation from the Department of Transport that both Defence and Transport have acknowledged that Option 1 (Continue) is the accepted route.

Price Volatility

NLB have pushed the DfT to shorten the assurance and approvals process which was scheduled to be 160 days. Assurances have now been provided by the DfT that this can be shortened to 60 days.

Specialist Broker

Commissioner Welsh asked whether it would be possible for NLB to use a specialist broker for new constructions. The Chief Executive advised that specialist broker assistance had been brought in at the start of the process to provide advice. As part of the UK Government procurement process skills have been brought in via designers and specialist maritime lawyers.

Resources

Commissioner Welsh asked whether, with 3 significant projects underway i.e. VRP, HQ Refurbishment and Aviation Services, NLB are confident that they have the resources particularly within Senior Management to be able to cope with these projects running alongside each other.

The Chief Executive advised that the 84 George Street project will run similarly to any other capital project. The Aviation Service Project (ASP) will be a challenge as this is a Tri-GLA project and will involve the DfT assurance and approvals process. There is a meeting arranged with TH and IL in a couple of weeks to progress. It is hoped that by the time the ASP is fully underway that the ship will be on contract and will be much more routine business. The Director of Operations added that NLB have developed a strong management team and the Executive is reassured that teams are continuing with their day-to-day job. The whole organisation is committed to delivering the projects and are supporting where required.

10. AUDIT & RISK COMMITTEE

The Audit & Risk Committee met on 4 August 2022. Key issues considered included: the Executive report; Quarter 1 Financial Reporting Pack; the Risk and Improvement Report including Strategic Risk Register, Tri-GLA and Conflict in Europe Risk Registers; Detailed Review of Corporate Governance and Resourcing Risk Cards; the compliance officer report on

FoI and Data Protection; Internal Audit - Annual Audit opinion for 2021/22, delivery of 2022/23 audit plan and Pensions Administration Compliance Audit report; Draft Annual Report and Accounts; Best practice gap analysis for Business Continuity and Property Management; Review of ARC Committee Terms of Reference; Review of Policy and Procedures for Whistleblowing, Anti-bribery, Fraud Response plan and Fraud Response strategy.

The Committee confirmed that:

- Assurance was received in relation to all key issues
- Pay negotiations continue but remain high risk given the substantial gap between Trade Union expectations and Government Pay Policy. A refresh of the Industrial Action Operational Assessment is underway
- Procurement Regulation Reform proposals continue to be monitored closely. The potential requirement to bundle construction projects together into one high value contract is under discussion with DfT as it is deemed to be unsuitable given the remote and rural locations of the majority of NLB's work. Such an approach could lead to higher costs as there is likely to be the need for sub-tendering in local areas
- The extension to the helicopter contract is still pending but it is hoped this will be finalised this month allowing more transparency around the project that has commenced for the new helicopter contract
- The 2022/23 financial outlook remains within budget. There are a number of overspends and compensating under spends with fuel costs still assessed as the highest risk area that may lead to an overall overspend on budget
- The comprehensive report received from the R&I Manager continues to provide a significant level of assurance that the risk management arrangements are effectively assessing and managing risk and continue to drive forward improvements
- Corporate Governance and Resourcing Risk cards were reviewed with some amendments suggested and an expectation that the Executive Group will review in detail before the next meeting
- Pension compliance audit report received a substantial opinion – completing 2021/22 work
- Gap analyses performed on best practice identified via Cross Government Insights Reports for Business Continuity and Property maintenance indicate minimal areas of non-compliance
- The revisions to the Committee ToR were approved
- The policies and procedures relating to Whistleblowing, Anti-bribery, Fraud Response plan and Fraud Response strategy were reviewed and approved, subject to a couple of minor amendments.

The Committee wished to draw the Governance Board's attention to the following issues:

- DfT has confirmed that it is committed to providing the required funding and budget cover for the vessel replacement at the current cost estimate, subject to the completion of necessary approvals and governance processes at NLB, DfT and HMT
- A major risk has arisen in relation to the Vessel Replacement Project. The Board can take assurance that the DfT process and all associated procurement legislation and guidance have been followed. For anything that introduces legal, reputational, financial or other risks to the project a Ministerial direction would be sought;
- Great progress has been made with DfT Ministers agreeing to an Efficiency and Effectiveness suite of measures that replace the former RPI-x measure which was deemed to be unsuitable.
- Work has begun on the Quinquennial revaluation of Assets for 22/23 accounts.
- The overall internal audit opinion from GIAA for the 2021/22 year is substantial

- The Annual Report and Accounts were reviewed and recommend to the Governance Board for approval, subject to no major amendments to the accounts in final stages.
- Although the formal audit report was not available, all indications from NAO are that there will be a clean audit with no qualifications.

11. PEOPLE COMMITTEE AND NOMINATIONS FOR APPROVAL

The People Committee met on 3 August 2022.

Part 1

Part 1 of the People Committee covered the following issues: Recruitment and Turnover statistics; Sick absence; Pay; Annual Engagement Survey and Hybrid Working Survey; Review of Staff Council minutes; Risk Card Review; People Committee Terms of Reference.

The Committee confirmed that:

- Appropriate recruitment action is underway to fill gapped and new posts.
- Sick absence is within tolerable levels albeit has risen slightly because of COVID.
- Action is underway to complete the Pay negotiation process for 2022.
- The Human Resources Risk card is an accurate reflection of the risks faced.

The Committee wished to draw the Governance Board's attention to the following issues:

- Recruitment activity is extremely busy. Recruitment of some skills (Procurement and Technicians) is difficult requiring readvertisement and use of recruitment agencies. Recruitment is the most significant risk currently facing HR but the backlog is being steadily cleared and full recruitment should be achieved shortly. It has been confirmed with DfT that the recent Government diktat on a Civil Service recruitment freeze does not apply to NLB.
- Meetings have been held with Trade Unions on Pay and it is clear the UK Government Pay Policy at 2% falls far short of expectations and it is likely TU membership will be balloted for industrial action. Work is underway to craft the pay remit for submission to DfT and to refresh the Industrial Action Operational Impact Assessment.
- To date there is no indication of staff morale and wellbeing being affected by the cost of living crisis but the upcoming Engagement Survey will provide an opportunity to identify any problem areas.
- Work continues to implement the pre-employment checks required by DfT.

Part 2

Part 2 of the People Committee covered the following issues: Succession plan for the Vice-Chair; Appointment of Co-Opted Commissioners; Annual Review of Board Effectiveness; Membership of Committees; FY 2022-23 Objectives for the Executive.

The Committee confirmed that:

- No significant resource or skill issues were identified within the Non-Executive cadre.
- The objectives have been reviewed and noted by the Committee

The Committee wished to draw the Governance Board's attention to the following issues:

- It is recommended that the Governance Board endorse Commissioner Wilkinson's succession to be appointed as NLB's Chair on the departure of Commissioner Beveridge
- The People Committee Chair will take action to seek expressions of interest for Vice-Chair of NLB

- It is recommended that the Governance Board endorse that Commissioner Beveridge be succeeded by a Mariner and that the interview panel should follow the model used previously
- A full report of the findings of the Annual Review of Board Effectiveness will be provided to the Governance Board by NLB's Chair but initial feedback on the changes to the Governance structure were positive. The data from the review will help inform the appointment of Commissioners to Committees.

The Commissioners endorsed the recommendation that Commissioner Wilkinson be appointed as NLB Chair on the departure of Commissioner Beveridge and that Commissioner Beveridge should be succeeded by a Mariner.

It was noted that there had been a positive response to the request for expressions of interest for Vice-Chair. These will be considered at that the next People Committee.

Action: Commissioner Pyle

12. ANNUAL REVIEW OF BOARD EFFECTIVENESS

Commissioner Beveridge thanked all who had completed the review which had attracted a better response than in previous years (14 responses and 3 nil returns). The overall review of the new format was very positive and lends itself to easier interpretation while retaining complete autonomy.

The Commissioners noted the summarised responses which was including in the meeting pack. The Chair provided a verbal overview covering the most salient points.

The following items were discussed/noted:

- Independence Referendum – will be an Agenda item for the next Governance Board meeting
Action: Senior Executive Assistant
- Very good level of relations between the Board and the Executive should not preclude a different scenario arising in the future – covered within the Guide to Governance
- Induction Training – impacted due to COVID although an improvement has been seen over recent years. Feedback from new Commissioners next year will be invaluable.
- Succession Planning – clear processes in place
- Diversity – NLB as an organisation do everything possible to improve diversity. It was acknowledged that the diversity of statutory Commissioners was out with NLB's control.
- "Deep dives" into subject matters – covered during Inspection Voyages
- Meeting papers: summaries and plain English is required – a list of acronyms to be provided to Commissioners. The Chairs of Committees would be happy to provide explanations on technical aspects of papers if required.
- Hybrid Meetings – still a learning curve. The new Boardroom will be better equipped to deal with hybrid meetings.
- Discussions would be better focused and more engaged if papers identified the key decisions – the introduction of Assurance Statements has largely addressed this.
- Risk Management – universal approval of current Risk Management arrangements. Risk Management is embedded within the organisation.
- HS&E Committee split – caution was expressed around creating another meeting for environmental/greening government issues. Agreed to keep as one meeting for the time being.
- Environmental, Social and Governance (ESG) - a single ESG banner to enhance our profile with stakeholders and encourage deeper discussions will be considered for future Corporate Plans. Commissioner Wilkinson to provide examples of what other organisations are doing.

Action: Commissioner Wilkinson

- Relationship with Stakeholders – Stakeholder Engagement written reports will be provided to meetings.

Action: Chief Executive

- Annual Assessment of Co-opted Commissioners – this has been discussed previously and is considered good practice. Commissioner Wilkinson will include within the Standing Orders.

Action: Commissioner Wilkinson

Commissioner Turnbull left the meeting at this point.

13. MATTERS FOR APPROVAL

There were no matters for approval for consideration at this meeting.

14. STAKEHOLDER ENGAGEMENT

The Commissioners noted the Stakeholder Engagement update.

TH/NLB shared learning and best practice

Commissioner Wilkinson gave a verbal overview of the proposal included within the meeting pack. NLB Executive Team are very receptive to the idea and are keen to move forward with TH having initially done a piece of work on the GALETEA/PHAROS cost comparisons.

Following discussion, the Committee approved the proposed pilot with TH with a view to bringing IL on board in the future. An Executive and non-Executive lead will be nominated within each organisation.

Action: Commissioner Wilkinson

Isle of Man Government Update

Commissioner Welsh reflected on the success of the NLV PHAROS visit to the Isle of Man. The Lieutenant Governor is now a real advocate of NLB willing to host event at Government House.

It was noted that Commissioner Corry would be willing to host an open day on NLV PHAROS in Oban or on the Argyll coastline.

Department of Transport Update

There were no specific updates from Commissioner Woodward. However there is a need to keep close interest in the new Prime Minister and Cabinet as things may change in relation to reviewing Arms' Length Bodies and Civil Service 2025.

Transport Scotland Update

Commissioner Wilkinson advised that positive feedback had been received from Scottish Government on the Minister's visit to Oban. The current focus of Transport Scotland is on updating guidance on Trust Ports widening some criteria to include all ports; how best to decarbonise the maritime sector; the need for UK Government and Scottish Government Ministers to work together; and the impact of post-Brexit maritime legislation including revised environmental impact assessments proposal.

15. CORPORATE CALENDAR

The Governance Board noted the Corporate Calendar for the remainder of 2022 and the draft

Corporate Calendar for 2023. It was noted that some of the dates for 2023 did not look correct and will be reviewed before the next meeting.

Action: Senior Executive Assistant

16. ANY OTHER BUSINESS

There were no items of any other business raised.