Role Title	Date Received	Details of Gift of Hospitality	Relations with person offering gifts/hospitality	Name of Organisation
Chief Executive	Hospitality Received	04/02/2019	Attend annual Chamber of Shipping Dinner. This is an opportunity in advance of LISW 2019 to meet senior London Based Shipping leaders and to raise profile of PHAROS' participation. Dinner	Clyde Marine Training
Business Support Manager	Hospitality Received	22/01/2019	Meeting in Stavanger at TOTAL E&P Norge request to plan 2019 Rigwatcher campaign within existing ongoing contract. Dinner	TOTAL E&P Norge
Chief Executive	Gifts Received	15/01/2019	£50 cash. Thanks for giving presentation to Blue badge Guides money given to Northern Lighthouse Heritage Trust	STSA Branch (Edinburgh) Blue Badge Tourist Guides
Chief Executive	Gifts Received	06/12/2018	Book "Surgeon's Lives", Book "Portraits, Paintings & Busts", Quaich "Royal College of Surgeon's Crest" and pair of cufflinks CE gave presentation on NLB to Senior Fellows Club at Surgeon's Hall. Books added to NLB book collection. Quaich on	Senior Fellows Royal College of Surgeon's

		display in bookcase in CE Office. Cufflinks added to annual staff raffle.	
Hospitality Received	05/12/2018	Scottish Maritime Parliamentary Reception, Drinks	British Ports Association
Hospitality Received	05/12/2018	Dinner following parliamentary reception	Chamber of Shipping
Gifts Received	14/11/2018	Gift Vouchers Fireworks	Bid4Oban
Hospitality Provided	13/11/2018	Scottish Shipping Benevolent Association Annual Dinner	QHM Clyde, Transport Scotland, Scottish White Fish Producers Association Limited, Marine Scotland
Hospitality Received	13/11/2018	Annual SSBA Dinner in Glasgow	UK Chamber of Shipping
Hospitality Received	31/10/2018	Annual Dinner 2018	Scottish Fishermen's Federation
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Role Title	Date Received	Details of Gift of Hospitality	Relations with person offering gifts/hospitality	Name of Organisation
Commissioner	Hospitality Received	29/10/2018	Pre meet before Oban Harbour meeting next day Dinner	CMAL
Director of Operations	Hospitality Received	29/10/2018	pre meet before Oban Harbour meeting next day Dinner	CMAL
Director of Business Services	Hospitality Provided	24/09/2018	Induction visit to Oban Base and Pharos Dinner	DfT Sponsorship Team
HS&E Manager and Risk & Improvement Manager	Hospitality Provided	21/08/2018	Evening Meal after DNV Audit Dinner	DNV Audit
Master	Gifts Provided	21/08/2018	NLB Plaque As a gesture of friendship between organisations	Chilean Navy
Master	Gifts Received	21/08/2018	Personal gift of cufflinks and fridge magnet and picture for the vessel as a gesture of friendship between organisations	Chilean Navy
Navigation Officer	Hospitality Provided	01/08/2018	SAIF AquaSHAD Training Day 'wash-up' meeting lunch	SAIF TWA Group

Role Title	Date Received	Details of Gift of Hospitality	Relations with person offering gifts/hospitality	Name of Organisation
Director of Operations	Hospitality Provided	31/07/2018	Dinner meeting to discuss Vessel replacements	CMAL
Chief Executive	Hospitality Received	16/07/2018	Annual Maritime Review Reception UK Parliament Drinks	Shipping Minister
Delivery & Planning Manager	Hospitality Received	26/06/2018	'Van Experience Live - Mercedes Benz'	Mercedes Benz, Glasgow
Chief Executive	Hospitality Received	18/06/2018	VIP invite to the SMART shipping 2018 symposium and Gala Dinner Dinner	City of Glasgow College
Chief Executive	Gifts Received	02/06/2018	Bluetooth speaker. Gift given to every delegate attending the IALA Council Meeting held on 2 June in Incheon South Korea. Donated to Staff Charity Raffle.	Government of South Korea
Director of Operations	Gifts Received	02/06/2018	Bluetooth speaker. Gift given to every delegate attending the IALA Council Meeting held on 2 June in Incheon South Korea. Donated to Staff Charity Raffle.	Government of South Korea

Role Title	Date Received	Details of Gift of Hospitality	Relations with person offering gifts/hospitality	Name of Organisation
Chief Executive	Hospitality Received	28/05/2018	Lunch held at Oakwood Hotel, Incheon for National delegates to IALA Conference.	Minister of Oceans and Fisheries Republic of South Korea
Chief Executive	Gifts Received	27/05/2018	Samsung 32GB Tablet provided for conference papers. Donated to Staff Charity Raffle Tablet provided for conference papers	IALA Conference
Director of Operations	Gifts Received	27/05/2018	Samsung 32GB Tablet provided for conference papers. Donated to Staff Charity Raffle Tablet provided for conference papers	IALA Conference
Director of Business Services	Hospitality Received	03/05/2018	Executive Women in Business event - opportunity to network and promote NLB to female executives Dinner	Michael Page
Chief Executive	Hospitality Provided	26/04/2018	Evening meal for interview panel members for recruitment of new Commissioner	DfT
Delivery & Planning Manager	Hospitality Received	14/04/2018	Melrose 7's, corporate event Sat 14th April 2018. Other Annual 7's rugby tournament held at Melrose, Scottish Borders area.	Mercedes Benz, Glasgow

Role Title	Date Received	Details of Gift of Hospitality	Relations with person offering gifts/hospitality	Name of Organisation
HR Advisor	Hospitality Provided	05/04/2018	Assessment Centre Lunch	McAdamKing , Glasgow

Does not normally include attendance at functions hosted by HM Government or other General Lighthouse Authorities (GLAs); minor refreshments at meetings, receptions, conferences, and seminars; and offers of hospitality which were declined; light refreshments; working meals (as long as the individual is not involved in procurement or a tendering process); working meals incidental to meetings or incidental to conferences/seminars/presentations/training events for which NLB has paid.

^{*} accompanied by spouse/partner or other family member or friend