

# Northern Lighthouse Board

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2<sup>nd</sup> February 2012

## Freedom of Information Act 2000 – Request for Information

Thank you for your email dated 31<sup>st</sup> January 2012 in which you asked for information regarding the topics discussed at the private meeting held on 1<sup>st</sup> June 2010 and whether Elish Angiolini and Sheriff Principal Edward Bowen were present at the meeting.

I can confirm that both Elish Angiolini and Sheriff Principal Edward Bowen were present at the meeting on 1<sup>st</sup> June 2010 and attended the private session along with the other Commissioners named in the minutes.

As a matter of course, no records or notes are made of the private session. We therefore do not hold any information in relation to this. The Board needs to strike a balance between being open and transparent about the way it makes decisions, but also ensuring that it is able to have candid discussions without there being a detrimental impact on any decision-making process. A 'Private Business' session is scheduled as a standard agenda item at NLB Board of Commissioners meetings in order to give the Commissioners an opportunity to discuss any relevant matters in private without the Executive being present.

If you are unhappy with the way the Northern Lighthouse Board has handled your request, you have the right to ask for an internal review. Requests for internal reviews should be submitted within two months of the date of this letter and should be addressed to:

The Commercial Manager  
Northern Lighthouse Board  
84 George Street  
Edinburgh  
EH2 3DA

Initially the Commercial Manager will review the case with a further review being conducted by the Director Finance.

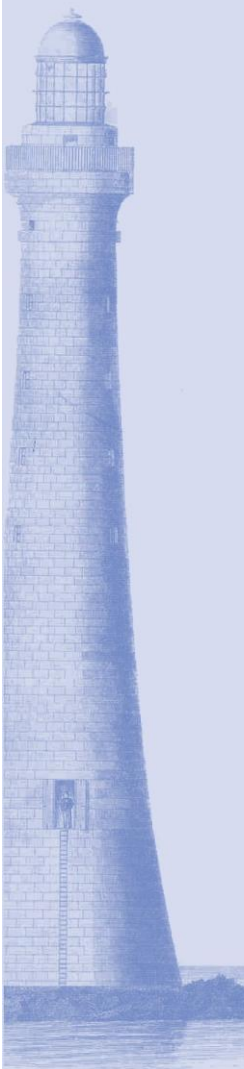
For the safety of all

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF  
[www.ico.gov.uk](http://www.ico.gov.uk)

Yours sincerely

Suzie Bruce  
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Direct Line: 0131 473 2413  
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